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MIDDLE BUCKS INSTITUTE OF TECHNOLOGY

2019/2020 BUDGET CALENDAR

<u>DATE</u> <u>DESCRIPTION</u>

August 13, 2018 2019/2020 Budget Calendar adopted by Executive Council

September 4 Finance Committee

September 14 - 24 Budget packet distributed to Management Team &

professional staff

September 25 Budget packets gathered from professional staff and

reviewed by Asst. Director & CTE Supervisor

October 2 Budget packets due to Business Manager

October 2 Finance Committee

November 6 Preliminary budget presented to Finance Committee

November 12 Budget presentation to Executive Council

November - January Finance Committee work sessions (if needed)

February 5, 2019 Finance Committee review proposed budget

February 11 Budget presentation to Executive Council

March 11 2018/2019 Budget adopted by Executive Council

March 12 – 15 Recommended budgets sent to member district

Superintendents with copies for individual School

Directors

March 18– April 30 Member School Boards approve recommended budget

May– June Approved budget submitted to PDE

EXPLANATION OF THE MAJOR EXPENDITURE FUNCTIONS

The format of the proposed budget is from the <u>Manual of Accounting and Financial Reporting</u> for Pennsylvania Public Local Educational Agencies (LEAs) as maintained by the Pennsylvania Office of the Budget, Office of Comptroller Operations, Central Agencies & School Finance Unit, revised August 2018.

The following statements will serve as a brief summary of the various functions performed to accomplish the objectives of the Middle Bucks Institute of Technology.

1000 INSTRUCTION - Those activities dealing directly with the interaction between teachers and students and related costs, which can be directly attributed to a program of instruction.

1100 REGULAR PROGRAMS - Activities designed to provide our students with learning experiences of an academic nature to prepare them to function as well rounded citizens and family members.

1300 VOCATIONAL EDUCATION - Approved programs which provide organized learning experiences designed to develop skills, knowledge, attitudes, and work habits in order to prepare individuals for entrance into and progress through various levels of employment in career and technical fields.

2000 SUPPORT SERVICES - Those services that provide administrative, technical and logistical support to facilitate and enhance instruction.

2100 SUPPORT SERVICES-STUDENTS - Activities designed to assess and improve the well-being of students to supplement the teaching process and to meet the applicable provisions of the <u>Public School Code of 1949</u> as amended, and Chapter 7 of the State Board of Education Regulations.

2200 INSTRUCTIONAL STAFF – Activities associated with assisting, supporting, advising and directing the instructional staff with or on the content and process of providing learning experiences for students.

2300 ADMINISTRATION - Activities concerned with establishing and administering policy in connection with operating the system.

2400 PUPIL HEALTH - Activities that provide students with appropriate nurse services.

2500 BUSINESS - Activities concerned with paying, transporting, exchanging, and maintaining goods and services for the LEA.

2600 OPERATION AND MAINTENANCE OF PLANT SERVICES - Activities concerned with keeping the physical plant open, comfortable, and safe for use, and keeping the grounds, buildings and equipment in effective working condition and state of repair.

2818 SYSTEM-WIDE TECHNOLOGY SERVICES – Those activities concerned with coordinating, planning, researching, developing and evaluating the LEA's technology functions. This function category includes the costs associated with the immediate staff assigned to coordinating, planning, researching, developing and evaluating the LEA's technology functions.

3000 OPERATION OF NON-INSTRUCTIONAL SERVICES - Those activities concerned with providing non-instructional services to students, staff or the community.

3200 STUDENT ACTIVITIES - School sponsored activities under the guidance and supervision of the LEA staff.

5000 OTHER EXPENDITURE AND FINANCING USES - The category includes current debt service expenditures and other expenses. Other financing uses represent the disbursement of governmental funds not classified in other functional areas that require budgetary and accounting control.

5900 BUDGETARY RESERVE is not an expenditure function or account. It is strictly a budgetary account.

The following statements will serve as a brief summary of the object code (service or goods) to be obtained as a result of the budgeted expenditures within each function:

100 SALARIES - Gross salaries budgeted to employees of the system who are considered to be in positions of a permanent nature or hired temporarily, including personnel substituting for those in permanent positions.

200 EMPLOYEE BENEFITS - Amounts paid by the system on behalf of the employees. Included are retirement, FICA, group insurance, workers' compensation, tuition reimbursement, and unemployment compensation.

300 PURCHASED PROFESSIONAL AND TECHNICAL SERVICES - Services which by their nature require persons or firms with specialized skills and knowledge. Included are legal, auditing and architectural services among others.

400 PURCHASED PROPERTY SERVICE - Services purchased to operate, repair, maintain, and rent property owned by the system. Included are disposal services, building and equipment repairs and maintenance services, and construction services for renovating and remodeling paid to contractors.

500 OTHER PURCHASED SERVICES - Services rendered by organizations or personnel not applicable to 300 or 400 services. Included are transportation, fire and liability insurance, communications, advertising and travel, among others.

600 SUPPLIES - Amounts paid for items of an expendable nature that are consumed, worn out, or deteriorate in use. Included are general supplies, electricity, gasoline, and books and periodicals.

700 PROPERTY - Expenditures for the acquisition of fixed assets including initial equipment, additional equipment, and replacement of equipment.

800 OTHER OBJECTS - Amounts paid for goods and services not otherwise classified in the 100 to 700 services.

900 OTHER USES OF FUNDS – This series of codes is used to classify transactions which record redemption of principal on long-term debt, authority obligations, fund transfers, and transfers to component units (as defined by GASB Statement # 14).

GENERAL FUND BUDGET HIGHLIGHTS

GENERAL OVERVIEW

To assist Member School Districts with Act 1 of 2006, a preliminary proposed General Fund Budget was presented to the Executive Council on November 12, 2018 to provide an estimate of the planned operating and debt service expenditures for school year 2019/2020. The presentation on February 11, 2019 and April 8, 2019 updates the earlier proposal with more current information. The Act 1 Index is 2.3% for 2019/20 and was 2.4% for 2018/2019.

The proposed General Fund expenditures and Authority Lease Rental cost with budget-to-budget comparison are summarized in table A:

Table A
Proposed General Fund Expenditures

	2019/2020	2018/2019	\$ Change	% Change
Proposed General Fund Expenditures	\$10,367,519	\$9,791,364	\$576,155	5.88%
Authority Lease Rental	1,463,196	1,461,996	1,200	0.08%
Total General Fund Expenditures	\$11,830,715	\$11,253,360	\$577,355	5.13%

This proposed financial plan includes adding a new instructor and classroom. This proposal provides a realistic budget to continue providing a high quality education to our students and demonstrates an effort by the Administration to continue their fiscal responsibility.

PROJECTED MEMBER DISTRICTS' CONTRIBUTIONS & OTHER FUNDING SOURCES

MBIT receives its funding and revenue from local, state and federal sources. The largest portion of local revenue is Member Districts' contributions to the General Fund for career and technical education and operating expenditures. Per the Articles of Agreement, the Member Districts share the cost of operating the School based on the average daily membership (ADM) of students. For budgeting, the last two years ending actual ADM and October 1, 2018 PIMS enrollment is used to allocate the member contribution for 2019/2020. This table provides the enrollment information used for 2019/2020 funding on page 15.

Table B Allocation – Oct 1 PIMS

				2019/2020	
	2016/2017	2017/2018	2018/2019	School Year	
	School Year	School Year	October 1	<u>Average</u>	
Member Districts	<u>ADM</u>	<u>ADM</u>	<u>PIMS</u>	<u>ADM</u>	<u>%</u>
Centennial	184.88	192.56	205.00	194.15	26.79%
Central Bucks	370.98	359.27	399.00	376.42	51.94%
Council Rock	138.10	131.57	138.00	135.89	18.75%
New Hope-Solebury	23.94	17.85	13.00	18.26	2.52%
	717.90	701.25	755.00	724.72	100.0%

The rolling average projects that 724.72 half day time students on "an about" schedule will attend in 2019/2020 compared to 723.39 in 2018/2019 and 739.30 in 2017/2018. See Table C for Proposed Member District's Contribution / Revenue from Member Districts.

The actual cash amount to be paid by Member District's in 2019/2020 will be adjusted by the balance due to or from Member Districts as of June 30, 2018 for the 2017/2018 fiscal year. Based on the net secondary vocational costs and actual ADM at year-end June 30, 2018 versus average ADM employed in budget preparation, the net amount due to members is \$140,892. This net amount will be refunded to or collected from members with their 2019/2020 contributions to MBIT. See Table C below and the Total Due with Adjustment \$8,051,534 at bottom of page 15.

Table C
Total Due with Adjustment – Net Due (to) from Members for 2017/2018

				New Hope-	
<u>2017/2018</u>	<u>Centennial</u>	Central Bucks	Council Rock	Solebury	<u>Total</u>
Receipts from Members (+)	\$2,047,453	\$4,251,192	\$1,350,047	\$204,981	\$7,853,673
Voc-Ed Subsidy (+)	103,621	207,855	77,343	13,383	402,202
Net Secondary Costs (-)	2,228,350	4,157,257	1,522,354	206,930	8,114,891
Due to (from) Members	(\$77,276)	\$301,790	(\$94,964)	\$11,434	\$140,984
Proposed 2019/2020 Receipts					
from Members	\$2,194,776	\$4,255,194	\$1,536,097	\$206,451	\$8,192,518
+/- Due (from)to Members	77,276	(\$301,790)	\$94,964	(11,434)	(140,984)
Total Due w/Adjustment Pg16	\$2,272,052	\$3,953,404	\$1,631,061	\$195,017	\$8,051,534

LEASE RENTAL

The Member Districts make lease rental payments on behalf of MBIT to the Middle Bucks AVTS Authority to fund repayment of the Series of 2014 and 2015 bonds. These bonds were issued to refinance Series of 2006 bonds issued when school renovation occurred from 2006 to 2008. The Lease Rental for 2019/2020 and 2018/2019 are \$1,463,196 and \$1,461,996, respectively. Per the Articles of Agreement, the Authority's debt service is allocated to Member Districts using the market value as determined by the State Tax Equalization Board. See page 22 for more information.

See Table D below and page 14 for a summary of Member Districts' contributions to fund the preliminary proposed 2019/2020 and approved 2018/2019 budgets.

Table D
Proposed Member Districts' Contributions

	2019/2020	2018/2019	\$ Change	% Change
General Fund Receipts from Members	\$8,192,518	\$8,011,464	\$181,054	2.26%
Authority Lease Rental	1,463,196	1,461,996	1,200	0.08%
Total Projected Contributions	\$9,655,714	\$9,473,460	\$182,254	1.92%

The change for fiscal 2020 is primarily driven by addition of new instructor, classroom, contractual obligations for salaries, health insurance, PSERS retirement cost, and using funds held by health insurance trust for premium holiday.

State subsidies are received in form of the Vocational Education Subsidy which is paid based on Vocational Average Daily Membership (VADM). Subsidy received in 2019/2020 will be based upon the VADM from 2018/2019. The Vocational Education Subsidy is projected to increase due

to increased funding for vocational education in the state budget for 2018/2019. The state has allocated funds for a Supplemental Equipment Grant for 2018/2019. There is no certainty that one will be paid in 2018/2019 or 2019/2020. The state also pays subsidies for Social Security and Retirement that are approximately one-half of employer's budgeted payroll expense.

Federal subsidy is for Carl D. Perkins Local Plan and has been projected to be \$283,000 compared to \$267,000 for 2018/2019. The 2018/2019 allocation is \$282,995.

OTHER INFORMATION

The annualized CPI-U for the Philadelphia region:

	December August	2018 1.0% 1.7%	2017 0.8% 1.4%	2016 1.7% 0.3%
Fund Balances as of J Committed for PSERS			<u>2018</u> \$ -0-	2017 \$20,000
Unassigned – Adult E	d		<u>\$220,223</u>	<u>\$209,181</u>
Unassigned – Product	ion Control		<u>\$194,794</u>	<u>\$74,963</u>
Nonspendable			\$ <u>5,034</u>	<u>\$134,124</u>

Funds held by Bucks & Montgomery County Schools Health Care Consortium as of June 30, 2018 were \$367,399 and will decrease for run out claims. The remainder will be transferred to the Delaware Valley Health Trust for use as future premium holiday.

ASSUMPTIONS

This presentation of the proposed budget includes assumptions for many unknowns including: PSERS employer contribution rate, equivalent premium rates for health insurance, property and casualty insurance rates, contracted services, utilities and others.

Significant assumptions impacting this budget projection include:

This presentation proposes adding a new instructor to teach networking and cybersecurity with associated cost to establish a classroom. The cost of this new initiative is \$175,894 or 1.80%.

- 1. Object Code 100 Salaries and wages in this budget increase \$187,290 or 1.91% of the budget-to-budget increase. The teacher salary matrix is prepared using input from member district teachers' contracts. This presentation includes retirement of a teacher and their replacement. It also contemplates changes for step and level of teachers. The salaries for administrators are per Act 93 agreement and for support staff wages are budgeted using a three percent increase.
- 2. Object Code 200 Benefits. Overall benefits are projected to increase by \$233,965 or 2.39% of the budget-to-budget increase. More specifically:
 - Medical & prescription benefit cost are budgeted using the plans offered under the teachers' contract to all eligible employees and known elections thereunder. MBIT will receive first, second and third look of the July 1, 2018 renewal. The third look health insurance increase is 7.5% and prescription benefit is 10.6%. The Delaware Valley Health Trust advises this is the most our rates will increase. Net increase over 2018/2019 is \$107,872.

- Teachers and all eligible staff participating in the benefits contribute a percentage of the monthly health and prescription plan premium equivalents based on coverage they elect per CBA with MBEA. Employee contribution for the PPO plans is 17.5% or 8% of premium cost depending on coverage elected. For the HMO POS plan, employees share 12.5% of premium. The prescription plan co-pay is \$5/\$25/\$45 for generic, formulary/non-formulary.
- o These costs are self-insured.
- Health and prescription benefits are via the Delaware Valley Health Trust beginning July 1, 2018.
- Dental benefits are provided via United Concordia/School Claims Services and are self-insured. The budget line cost for 2019/2020 are \$11,905 greater when compared to 2018/2019.
- Retirement has been budgeted using an employer contribution rate of 34.29% the PSERS certified employer contribution rate. The certified contribution rate for 2018/2019 is 33.43%. Employer retirement contribution cost increase budget-to-budget \$106,410 or 1.09%.
- Workers compensation has been budgeted according to projected payroll for 2019/2020 and 5% discount for Safety Committee.
- 3. Object Code 300 Purchased Professional & Technical Services decrease by \$7,020 or -0.07% budget-to-budget from 2018/2019.
- 4. Object Code 400 Purchased Property Services are presented as a net decrease of \$9,526 or -0.09% budget-to-budget from 2018/2019. Savings in contracted custodial services are single largest savings.
- 5. Object Code 500 Other Purchased Services shows net increase budget-to-budget of 0.07% or \$6,990 budget-to-budget.
- 6. Object Code 600 Supplies cost have a net increase of \$15,071. Program costs increase \$28,166 and include cost of new classroom. Budget for Electricity and natural gas are expected to cost less in 2018/2019. The supplies line for Student Activities has been reset to pre 2018 level as our hosting commitment of local SkillsUSA competitions is fulfilled.
- 7. Object Code 700 Equipment are \$17,200 greater than 2018/2019 and include cost of new classroom setup.
- 8. Object Code 800 Other budgeted equivalent with 2018/2019.

REVENUES

6000 REVENUE FROM LOCAL SOURCES

Revenues from local sources reflect Member Districts' contributions and other revenues stemming from operation of the School. Member Districts will be billed on the approved three-year averaging formula with adjustments made the following fiscal year based on actual district enrollment. Rental of Building is projected based on known past events, which are expected to reoccur. Interest income is projected using rate of 0.50% received on deposits over balances required to prevent bank fees.

7000 REVENUE FROM STATE SOURCES

Vocational Educational Subsidies for 2019/2020 reflect estimated ADM enrollment information from 2018/2019.

Revenues from Social Security and Retirement reimbursements are approximately one-half of budgeted Social Security and Retirement expenditures for the 2018/2019 school year.

8000 REVENUE FROM FEDERAL SOURCES

The Perkins Act Local Plan was re-authorized in 2018. The funding for 2019/2020 is \$283,000 reflecting an increase of \$16,000 from 2018/2019. The allocation for 2018/2019 is \$282,995.

9000 FUND BALANCE / INTERFUND TRANSFER

The fund balances are from student based enterprises – Production Control and operation of evening instructional programs – Adult Ed and are accounted for in separate funds. Any excess of revenue over expenditures in the General Fund is returned to member districts in succeeding budget cycle as credit – (due to) or collected from as a debit - due from. See Table C.

EXPENDITURES

The following information is presented by Object Code. Functional account numbers are referenced parenthetically where appropriate.

100 SALARIES & WAGES

The teachers' salaries are calculated using an averaging formula utilizing the median of the highest masters' step from the Member School District teachers' matrices. All member school districts have contracts in place through June 30, 2020.

All non-bargaining unit wages are budgeted with base percentage increase and are subject to Executive Council approval. Administrators and management team salaries have been budgeted according to the Act 93 plan. The Act 93 plan expires June 30, 2021.

200 EMPLOYEE BENEFITS

All cost for employee benefits have been budgeted as mandated by regulations and using known contractual obligations.

300 PURCHASED PROFESSIONAL AND TECHNICAL SERVICES

Included here are items such as Solicitor's fee, Audit fees and Technology Technical Support costs (1300, 2100, 2300, 2500, and 2800). Included in 2500 is once every two year estimate of actuarial study required for GASB 75. Under Facilities 2600 are funds for such items as hazardous waste disposal, water testing, security, and Right-to-Know.

400 PURCHASED PROPERTY SERVICES

Included here are all repairs, operating leases, maintenance and rental contracts as well as all non-scheduled maintenance activities (all functions). Cleaning, construction, extermination, water, and disposal services appear under Facilities.

500 OTHER PURCHASED SERVICES

Professional development, travel and transportation to clinical educational experiences (1300, 2100, 2300, 2400 and 2500) are included. Printing, advertising, postage and telephone (2100, 2300, 2500) as well as general liability and property insurance (2600) are included here. The Internet connection is reflected throughout and costs associated with marketing (2100) are also included.

600 SUPPLIES

All consumable supplies, books and software along with costs for heat and light are budgeted in this category.

700 PROPERTY

Equipment replacement includes instructional laboratory equipment (1300), facilities (2600) and technology equipment upgrades (2800).

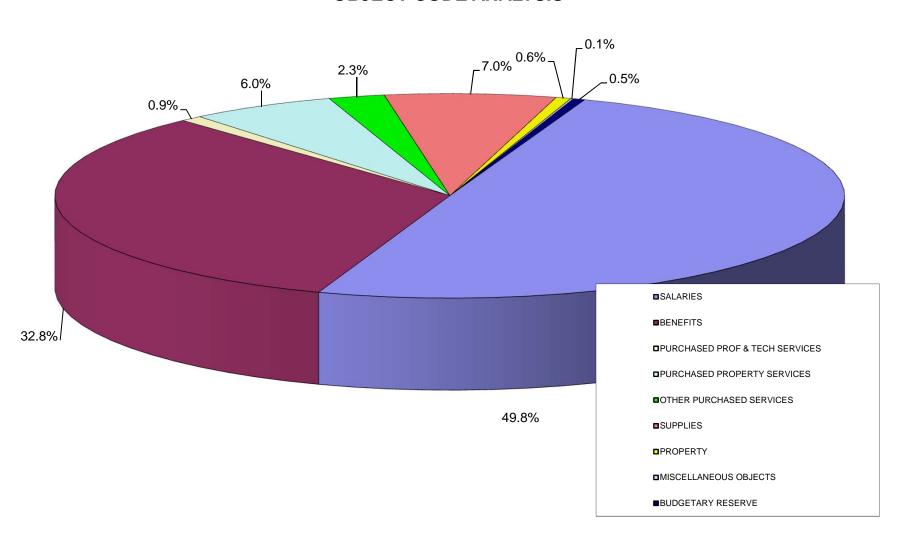
800 OTHER

Incidental dues and fees, such as PACTA, PASA, PASBO and educational trade association memberships (1300, 2100, 2300, 2500, 2600 and 2800), are reflected. Banks fees, are also captured in this object code.

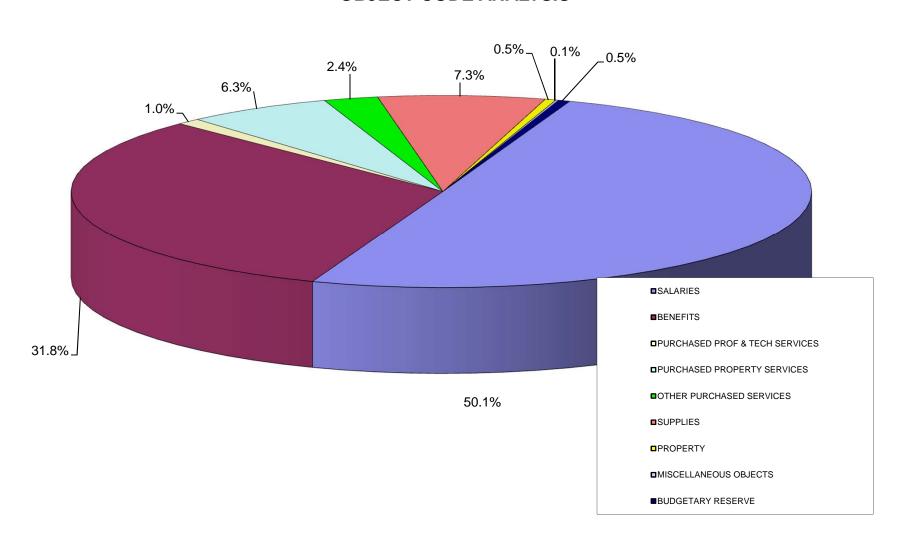
BUDGETARY RESERVE

These funds are intended as a safeguard against unanticipated revenue reductions or unanticipated expenditures and provide for the possibility of salary, benefit, insurance cost and other unknown cost adjustments. Use of these funds, once approved, is subject to Executive Council action.

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2019/2020 PROPOSED BUDGET OBJECT CODE ANALYSIS



MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2018/2019 APPROVED BUDGET OBJECT CODE ANALYSIS



BUDGETED GENERAL FUND CONTRIBUTIONS BY MEMBER DISTRICTS RECORDED TO 1300-564.

	CE	ENTENNIAL	CENTRAL BUCKS	C	COUNCIL ROCK		W HOPE- LEBURY	TOTAL
<u>2017-2018</u>								
GENERAL FUND	\$	2,047,453	\$ 4,251,194	\$	1,350,047	\$	204,981	\$ 7,853,674
LEASE RENTAL DEBT		206,412	\$ 673,039		473,810		112,735	1,465,996
2017-2018 CONTRIBUTIO	ONS \$	2,253,865	\$ 4,924,233	\$	1,823,857	\$	317,716	\$ 9,319,670
				Y	ear-to-year pe	rcentag	e increase	4.57%
2018-2019								
GENERAL FUND Pg.	15 \$	2,098,960	\$ 4,128,848	\$	1,535,061	\$	248,595	\$ 8,011,464
LEASE RENTAL DEBT Pg.2	22	201,756	\$ 671,787		473,248		115,205	1,461,996
2018-2019 CONTRIBUTIO	ONS \$	2,300,716	\$ 4,800,635	\$	2,008,309	\$	363,800	\$ 9,473,460
				Y	ear-to-year pe	rcentag	e increase	1.65%
2019-2020								
GENERAL FUND Pg.	15 \$	2,194,776	\$ 4,255,194	\$	1,536,097	\$	206,451	\$ 8,192,518
LEASE RENTAL DEBT Pg. 2	2	199,873	\$ 674,972		473,783		114,568	1,463,196
2019-2020 CONTRIBUTIO	ONS \$	2,394,648	\$ 4,930,166	\$	2,009,880	\$	321,020	\$ 9,655,714
				Y	ear-to-year pe	rcentag	e increase	1.92%

Note: General fund contribution is allocated to member districts using a three-year averaging of ADM.

Lease rental debt is for the Series of 2014 and 2015 Middle Bucks AVTS Authority Revenue

Bonds. Lease Rental is allocated based on market value as determined by Pennsylvania State Tax

Equalization Board - DCED.

REVENUES

CODE	CATEGORY		2017/2018 APPROVED BUDGET	2018/2019 APPROVED BUDGET	2019/2020 PROPOSED BUDGET	% CHANGE
6000	REVENUE FROM LOCAL SOURCE	S				
6510 6740	INTEREST FEES		\$1,000 6,000	\$1,200 6,000	\$2,200 6,000	
6910 6943 6944	RENTAL OF BUILDING TUITION - ADULT STUDENTS TUITION - NON PARTICIPATING DISC	TRICT	6,000 36,000 15,300	9,000 36,000 15,300	9,000 30,000 15,300	
6946 6991 6999	RECEIPTS FROM MEMBER DISTRIC REFUND OF PRIOR YEARS EXPENSI MISCELLANEOUS REVENUE		7,853,674 8,000 12,000	8,011,464 8,000 15,000	8,192,518 8,000 20,000	
	TOTAL REVENUE LOCAL SOURCES		7,937,974	8,101,964	8,283,018	2.23%
7000	REVENUE FROM STATE SOURCES	}				
7220 7810 7820	VOCATIONAL EDUCATION SUBSIDI SOCIAL SECURITY-STATE SHARE RETIREMENT-STATE SHARE	ES	420,000 177,700 778,300	420,000 182,400 820,000	480,000 191,500 885,000	
	TOTAL REVENUE STATE SOURCES		1,376,000	1,422,400	1,556,500	9.43%
8000 8521	REVENUE FROM FEDERAL SOURG LOCAL PLAN/PERKINS	CES	265,000	267,000	283,000	
	TOTAL REVENUE FEDERAL SOURC	ES	265,000	267,000	283,000	5.99%
9000 9810 9900	TRANSFERS / OTHER SOURCES COMMITED FUND BALANCE - PSER BMCSHCC - MBIT - PREMIUM HOLID		20,000	0	0 245,000	
	TOTAL TRANSFERS / OTHER SOURCE	CES	20,000	0	245,000	0.00%
	TOTAL PROPOSED REVENUES		\$9,598,974	\$9,791,364	\$10,367,518	5.88%
DISTRIC	CT CONTRIBUTION BREAKDOWN			Oct 1 PIMS	Oct 1 PIMS	(TABLE C. PAGE 6) TOTAL DUE WITH ADJUSTMENT
	CENTENNIAL	26.79%	\$2,047,453	\$2,098,960	\$2,194,776	\$2,272,052
	CENTRAL BUCKS	51.94%	\$4,251,194	\$4,128,848	\$4,255,194	\$3,953,404
	COUNCIL ROCK	18.75%	\$1,350,047	\$1,535,061	\$1,536,097	\$1,631,061
	NEW HOPE-SOLEBURY	2.52%	\$204,981	\$248,595	\$206,451	\$195,017
		100.00%	\$7,853,674	\$8,011,464	\$8,192,518	\$8,051,534

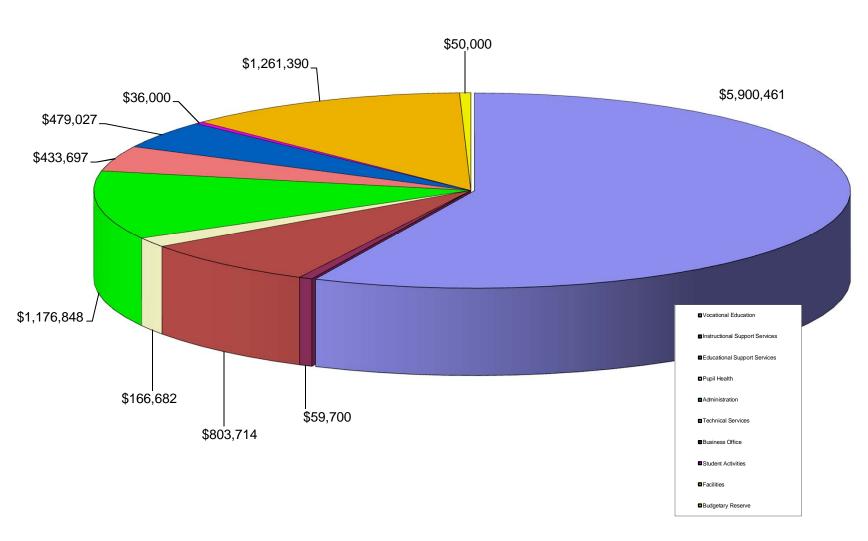
EXPENSES	EXPENSES		2019/2020 PROPOSED	%
CODE	CATEGORY	BUDGET	BUDGET	CHANGE
1000	INSTRUCTIONAL SERVICES			
1300-100	SALARIES - 41 / 42.5 FTE	3,048,911	3,204,825	
-200	EMPLOYEE BENEFITS	1,905,446	2,101,040	
-300	PURCHASED PROF & TECH SERVICES	3,800	3,800	
-400	PURCHASED PROPERTY SERVICES	178,510	192,130	
-500	OTHER PURCHASED SERVICES	58,470	57,040	
-600	SUPPLIES	290,385	318,551	
-700	PROPERTY	0	20,000	
-800	MISCELLANEOUS OBJECTS	3,325	3,075	
1300	TOTAL VOCATIONAL EDUCATION PROGRAMS	5,488,847	5,900,461	7.50%
2000	SUPPORT SERVICES			
2100-100	SALARIES - 5 / 5.25 FTE	438,916	472,679	
-200	EMPLOYEE BENEFITS	244,870	263,085	
-300	PURCHASED PROF & TECH SERVICES	0	0	
-400	PURCHASED PROPERTY SERVICES	6,550	6,450	
-500	OTHER PURCHASED SERVICES	31,215	33,750	
-600	SUPPLIES	24,850	27,150	
-700	PROPERTY	0	0	
-800	MISCELLANEOUS OBJECTS	930	600	
2100	TOTAL SUPPORT SERVICES-PUPIL PERSONNEL	747,331	803,714	7.54%
2200-200	BENEFITS	52,000	46,000	
-300	PROFESSIONAL & TECHNICAL SERVICES	2,500	10,500	
-500	OTHER PURCHASED SERVICES	3,200	3,200	
2200	TOTAL INSTRUCTIONAL SUPPORT	57,700	59,700	3.47%

EXPENSES	3	2018/2019 APPROVED	2019/2020 PROPOSED	%
CODE	CATEGORY	BUDGET	BUDGET	CHANGE
2000	SUPPORT SERVICES (continued)			
2300-100	SALARIES - 7.5 FTE	622,549	655,508	
-200	EMPLOYEE BENEFITS	378,478	426,430	
-300	PURCHASED PROF & TECH SERVICES	26,670	22,675	
-400	PURCHASED PROPERTY SERVICES	8,575	8,400	
-500	OTHER PURCHASED SERVICES	35,810	37,245	
-600	SUPPLIES	18,000	23,300	
-700	PROPERTY	0	0	
-800	MISCELLANEOUS OBJECTS	3,520	3,290	
2300	TOTAL SUPPORT SERVICES-ADMINISTRATION	1,093,602	1,176,848	7.61%
2400-100	SALARIES - 1 FTE	100,822	106,778	
-200	EMPLOYEE BENEFITS	50,801	54,914	
-300	PURCHASED PROF & TECH SERVICES	1,650	1,650	
-400	PURCHASED PROPERTY SERVICES	350	350	
-500	OTHER PURCHASED SERVICES	430	430	
-600	SUPPLIES	3,100	2,425	
-700	PROPERTY	0	0	
-800	MISCELLANEOUS OBJECTS	135	135	
2400	TOTAL SUPPORT SERVICES-PUPIL HEALTH	157,288	166,682	5.97%
2500-100	SALARIES - 3 FTE	239,978	250,064	
-200	EMPLOYEE BENEFITS	160,731	171,933	
-300	PURCHASED PROF & TECH SERVICES	34,300	26,175	
-400	PURCHASED PROPERTY SERVICES	3,250	2,250	
-500	OTHER PURCHASED SERVICES	17,930	17,985	
-600	SUPPLIES	3,920	3,420	
-700	PROPERTY	0	5,000	
-800	MISCELLANEOUS OBJECTS	1,100	2,200	
2500	TOTAL SUPPORT SERVICES-BUSINESS	461,209	479,027	3.86%

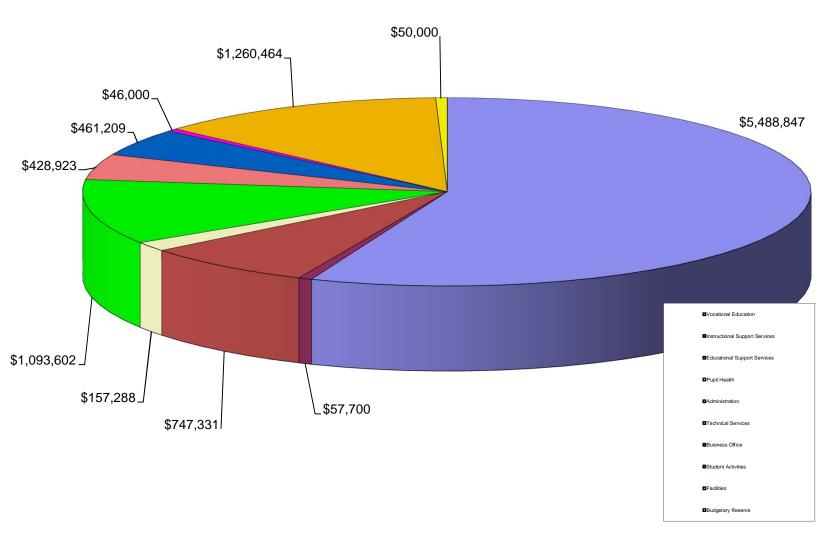
EXPENSES	S	2018/2019 APPROVED	2019/2020 PROPOSED	0/0
CODE	CATEGORY	BUDGET	BUDGET	CHANGE
2000	SUPPORT SERVICES (continued)			
2600-100	SALARIES - 5 FTE	266,870	278,717	
-200	EMPLOYEE BENEFITS	191,508	205,223	
-300	PURCHASED PROF & TECH SERVICES	23,500	22,600	
-400	PURCHASED PROPERTY SERVICES	420,001	408,130	
-500	OTHER PURCHASED SERVICES	50,490	54,870	
-600	SUPPLIES	289,345	275,950	
-700	PROPERTY	17,400	14,550	
-800	MISCELLANEOUS OBJECTS	1,350	1,350	
2600	TOTAL SUPPORT SERVICES-FACILITIES	1,260,464	1,261,390	0.07%
2818-100	SALARIES - 2 FTE	190,747	196,454	
-200	EMPLOYEE BENEFITS	128,016	131,142	
-300	PURCHASED PROF & TECH SERVICES	7,000	5,000	
-400	PURCHASED PROPERTY SERVICES	4,000	3,000	
-500	OTHER PURCHASED SERVICES	2,560	2,575	
-600	SUPPLIES	67,125	71,000	
-700	PROPERTY	29,050	24,100	
-800	MISCELLANEOUS OBJECTS	425	425	
2818	TOTAL TECHNICAL SERVICES	428,923	433,696	1.11%
3000	NON-INSTRUCTIONAL SERVICES			
3200-500	OTHER PURCHASED SERVICES	30,000	30,000	
-600	SUPPLIES	15,000	5,000	
-800	MISCELLANEOUS OBJECTS	1,000	1,000	
3200	TOTAL STUDENT ACTIVITIES	46,000	36,000	-21.74%

EXPENSES		018/2019		19/2020	
CODE	CATEGORY	PROVED UDGET		OPOSED UDGET	% CHANGE
5000	OTHER FINANCING USES				
5900-000	BUDGETARY RESERVE	50,000		50,000	
5900	TOTAL BUDGETARY RESERVE	50,000		50,000	0.00%
	TOTAL PROPOSED BUDGET	 \$9,791,364	\$1	10,367,518	5.88%
	BUDGETARY RESERVE CONSISTS OF: OPERATING RESERVE	50,000		50,000	
	TOTAL BUDGET-TO-BUDGET INCREASE:	\$ 192,390	\$	576,154	
	SUMMARY OF BUDGET-TO-BUDGET CHANGES:				
	1) New instructor, benefits, & classroom startup, net		\$	175,894	1.80%
	2) Net increase to salaries and wages			187,290	1.91%
	3) Net increase for health insurance			107,872	1.10%
	4) Increase in employer's cost for PSERS			106,410	1.09%
	5) Net increase for contractual and statutory benefits			19,683	0.20%
	6) Net decrease purchased professional services			(7,020)	-0.07%
	7) Net decrease in purchased property services			(9,526)	-0.10%
	8) Net increase other purchased services			6,990	0.07%
	9) Net increase for program, other supplies and utilities			(8,929)	-0.09%
	10) Net decrease for equipment			(2,800)	-0.03%
	11) Other costs			290	0.00%
		=	\$	576,154	5.88%

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2019/2020 PROPOSED BUDGET EXPENDITURES BY FUNCTION



MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2018/2019 APPROVED BUDGET EXPENDITURES BY FUNCTION



MIDDLE BUCKS INSTITUTE OF TECHNOLOGY PROPOSED BUDGET SUMMARY - LEASE RENTAL

SCHOOL FACILITIES LEASE - MIDDLE BUCKS VOCATIONAL-TECHNICAL SCHOOL AUTHORITY

SERIES OF 2014 BONDS - BALANCE JULY 1, 2019 SERIES OF 2015 BONDS - BALANCE JULY 1, 2019 \$ 9,275,000 3,125,000 \$ 12,400,000

LEASE RENTAL COVERING DEBT SERVICE IS PAID BY THE MEMBER DISTRICTS' DIRECTLY TO THE AUTHORITY'S TRUSTEE FOR THE BOND HOLDERS IN AUGUST & FEBRUARY.

		Budget 2018/2019		<u>2</u>	Actual 2018/2019		Projected 2019/2020
6946	LEASE REVENUE	\$	1,461,996	\$	1,459,996	\$	1,463,196
5110	DEBT SERVICE - AUTHORITY BONDS	\$	1,461,996	\$	1,459,996	\$	1,463,196
	PRINCIPAL INTEREST ADMINISTRATIVE FEE	\$	1,035,000 418,996 8,000 1,461,996	\$	1,035,000 418,996 6,000 1,459,996	\$	1,075,000 380,196 8,000 1,463,196

Rental is allocated to the member districts' on the basis of the proportion which the market value of each Participating School District bears to the total market valuation of all the Participating School Districts, as certified by the DCED State Tax Equalization Board annually. An annual administrative fee equaling \$4,000 per bond issue is paid by the sending districts in addition to the debt service.

	07/01/2018 STEB Market Value <u>2017</u>	Budget using 7/1/2017 STEB MV 2016 2018/2019		1/2017 using 7/1/2018 IV 2016 STEB MV 2017			Projected ng 7/1/2018 EB MV 2017 2019/2020
Centennial	13.66%	\$	201,756	\$	199,435	\$	199,873
Central Bucks	46.13%		671,787		673,496		674,972
Council Rock	32.38%		473,248		472,747		473,783
New Hope-Solebury	7.83%		115,205		114,318		114,568
	100.00%	\$	1,461,996	\$	1,459,996	\$	1,463,196

The most current STEB MV available is 2017 effective July 1, 2018. 2018 MV will be published on July 1, 2019. Member School Districts should use the projected column numbers to budget lease rental.

Member School Districts will receive a subsidy from the Pennsylvania Department of Education for reimbursement of the cost of construction from the 2006-2008 renovations at MBIT. Members should include in their projected state subsidies the following:

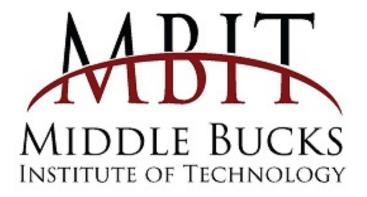
	2017 MV STEB		Budget 2018/2019		PDE 2071 2018/2019		PDE 2071 2019/2020
Centennial	13.66%	\$	69.212	\$	67.643	\$	66.999
Central Bucks	46.13%	*	225,676	Ψ	225,231	*	226,258
Council Rock	32.38%		158,873		158,667		158,817
New Hope-Solebury	7.83%	_	37,801		38,625		38,404
	100.00%	\$	491,562	\$	490,166	\$	490,478

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2019/2020 BUDGET SUMMARY COMMITTEE UPDATE USING OCT 1 PIMS APRIL 2, 2019

DESC	RIPTION	2016/2017 ACTUAL	2017/2018 ACTUAL	2017/2018 APPROVED BUDGET	2018/2019 APPROVED BUDGET	2019/2020 PROPOSED BUDGET	\$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)	% INCREASE/ (DECREASE) BUD. TO BUD.
	LOCAL REVENUE						(======================================	(=======	
	EDUCATION AND LEASE RENTAL								
	CENTENNIAL	\$ 2,040,053	\$ 2,327,037	\$ 2,253,865	\$ 2,300,716	\$ 2,394,649	\$ 93,933	4.08%	0.83%
	CENTRAL BUCKS	4,351,610	4,623,030	4,924,233	4,800,635	4,930,167	129,532	2.70%	1.15%
	COUNCIL ROCK	1,845,115	1,919,554	1,823,857	2,008,309	2,009,880	1,571	0.08%	0.01%
	NEW HOPE-SOLEBURY	349,478	309,067	317,716	363,800	321,018	(42,782)	-11.76%	-0.38%
	RECEIPTS FROM MEMBERS	8,586,255	9,178,688	9,319,671	9,473,460	9,655,714	182,254	1.92%	1.62%
	OTHER LOCAL SOURCES	66,294	72,398	84,300	90,500	90,500	-	0.00%	0.00%
7000	STATE SOURCES	1,275,631	1,371,220	1,376,000	1,422,400	1,556,500	134,100	9.43%	1.19%
8000	FEDERAL SOURCES	268,272	267,721	265,000	267,000	283,000	16,000	5.99%	0.14%
9000	FUND BALANCE / TRANSFERS	150,869	20,000	20,000	-	245,000	245,000		2.18%
	TOTAL REVENUE	\$ 10,347,322	\$ 10,910,027	\$ 11,064,971	\$ 11,253,360	\$ 11,830,714	\$ 577,354		5.13%
		FUND BA	ALANCES	CONSUMED / L	JTILIZED				
	Fund balance:	6/30/17	6/30/18	2016/2017	2017/2018				
	Committed PSERS	\$ 20,000	\$ -	\$ 55,000	\$ 20,000				
	Nonspendable	\$ 134,124	\$ 5,034						
	Unassigned - Adult Ed	\$ 209,181	\$ 220,223						
	Unassigned _ Production Control	\$ 74,963	\$ 194,784						
	Premium "holiday" BMCSHCC / DVHT			\$ 95,869 \$ 150,869	\$ - \$ 20,000	\$ 245,000 \$ 245,000			
	Balance Due to Member School Districts	\$ 325,840	\$ 140,984	7 233,303	7 -3,300				
	Member District Contribution for Operations	and Lease Rental co	ombined increase	 e for 2018/2019 = :	1.65%				

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY 2019/2020 BUDGET SUMMARY COMMITTEE UPDATE USING OCT 1 PIMS APRIL 2, 2019

DESCRIPTION	2016/2017 ACTUAL	2017/2018 ACTUAL	2017/2018 APPROVED BUDGET	2018/2019 APPROVED BUDGET	2019/2020 PROPOSED BUDGET	\$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)	% INCREASE/ (DECREASE) BUD. TO BUD.
100 SALARIES & WAGES:								
TEACHERS - MBEA	\$ 2,938,915	\$ 3,123,349	\$ 3,094,653	\$ 3,188,525	\$ 3,367,796	\$ 179,271	5.62%	1.59%
ADMIN & SUPPORT SERVICES	1,506,882	1,591,634	1,586,502	1,626,153	1,706,214	80,061	4.92%	0.71%
SUBSTITUTES & TEMPORARY	74,763	70,323	99,615	94,115	91,015	(3,100)	-3.29%	-0.03%
200 BENEFITS:								
MEDICAL & PRESCRIPTION	703,407	748,225	819,284	865,586	995,126	129,540	14.97%	1.15%
DENTAL/VISION/LIFE/LTD/CONTRACTUAL	118,751	146,358	179,414	170,006	178,245	8,239	4.85%	0.07%
STATUTORY (FICA, PSERS, WC & UC)	1,761,268	1,975,454	1,989,968	2,076,259	2,226,396	150,137	7.23%	1.33%
300 PROFESSIONAL & TECHNICAL SERVICES	112,874	100,063	113,905	99,420	92,400	(7,020)	-7.06%	-0.06%
400 PURCHASED PROPERTY SERVICES	576,484	525,012	638,650	621,235	620,710	(525)	-0.08%	0.00%
500 OTHER PURCHASED SERVICES	221,413	233,694	248,970	230,105	237,095	6,990	3.04%	0.06%
600 SUPPLIES:								
INSTRUCTIONAL SUPPLIES	265,900	301,005	294,129	290,385	318,551	28,166	9.70%	0.25%
UTILITIES	213,395	197,929	210,500	210,500	198,600	(11,900)	-5.65%	-0.11%
ALL OTHER SUPPLIES	187,437	218,077	206,050	210,840	209,645	(1,195)	-0.57%	-0.01%
700 EQUIPMENT	94,518	100,808	55,550	46,450	63,650	17,200	37.03%	0.15%
800 OTHER	11,293	12,100	11,785	11,785	12,075	290	2.46%	0.00%
5220 TRANSFER TO CAPITAL RESERVE FUND	100,000	100,000	-	-	-	-		0.00%
5900 BUDGETARY RESERVE			50,000	50,000	50,000	-	0.00%	0.00%
5110 AUTHORITY LEASE RENTAL	1,460,022	1,465,996	1,465,996	1,461,996	1,463,196	1,200	0.08%	0.01%
TOTAL EXPENDITURES	\$ 10,347,322	\$ 10,910,027	\$ 11,064,971	\$ 11,253,360	\$ 11,830,714	\$ 577,354		5.13%



"Preparing tomorrow's workforce today"

SUBSIDIARY - NON MAJOR FUND BUDGETS

PROPOSAL

2019/2020

GOVERNMENTAL FUND TYPES:	PAGE
CAPITAL RESERVE FUND	26
ADULT EDUCATION FUND	27
PRODUCTION FUND	28
PROPRIETARY FUND TYPE: Li'L BUCKS PRESCHOOL	29
FIDUCIARY FUND TYPE:	
STUDENT ACTIVITIES FUND	30

NOTE: These funds do not represent additional costs to the member school districts, since revenues come from federal/state subsidies, student tuition/client sales/fundraising, or previously allocated and approved funds.

CAPITAL RESERVE FUND

PROPOSED BUDGET

2019 / 2020

<u>FUND B</u>	FUND BALANCE + GF TRANSFER		Actual 017/2018		pproved Budget 018/2019	rojected 018/2019	P	019/2020 Proposed Budget
Actual / l	Projected Carry forward Fund Balance Actual 2017/2018 Fund Transfer	\$	480,210 100,000	\$	504,314 A	\$ 504,314 100,000	\$	394,662 B
	Proposed 2018/2019 Fund Transfer Proposed 2019/2020 Fund Transfer				100,000	100,000		100,000
	Interest Income		497		100	325		350
	merest meome		580,707		604,414	604,639		495,012
EXPENI	DITURES:							
			10.600		115 155	02 204		205 000
-400 -700	Purchased Property Services Equipment		10,688 65,705		445,455 67,200	93,304 116,673		305,000 104,000
-700	Equipment		03,703		07,200	 110,073		104,000
			76,394		512,655	209,977		409,000
Actual / l	Projected Carry Forward Fund Balance	\$	504,314	4 \$	91,759	\$ 394,662	B \$	86,012
	PURCHASED PROPERTY SERVICES							
FACILIT	· · ·							
-400	Traffic Signal Carryover	\$	_	\$	30,000	\$ -	\$	30,000
-400	Digital Road Sign Carryover				37,500	-		37,500
-400	Campus Lighting & LED		5,693					14,500
-400	HVAC RTU / Roof				202,800	64,000		55,000
-400	Concrete Repairs				35,000	10,885		25,000
-400	Room & Storage Area Renovations				39,500	9,419		35,000
-400	Security / Landscape		4,995					53,000
-400	Shop Floors & Flooring				56,640			55,000
-400	HVAC Apogee Phase 2 & 3				44,015			
-400	Ejector Sewage Pump					 9,000		
			10,688		445,455	 93,304		305,000
	<u>EQUIPMENT:</u>							
-700	Equipment Grant Matching Funds 2018/19				50,000	44,290		
-700	Equipment Grant Matching Funds 2019/20							50,000
-700	Switches				17,200	17,601		
-700	Fiber Cabling (Local share E-Rate Eligible)							54,000
-700	Program Equipment - Automotive Technolog	⊒	8,566					
-700	Program Equipment - Culinary Arts		29,793					
-700	Program Equipment - Engineering		17,870					
-700	Program Equipment - Multimedia					54,781		
-700	Program Equipment - Welding		9,476			 		
			65,705		67,200	116,673		104,000
		\$	76,394	\$	512,655	\$ 209,977	\$	409,000

ADULT EVENING EDUCATION FUND

PROPOSED BUDGET 2019-2020

		ESTIMATE 2018/2019		APPROVED BUDGET 2018/2019		PR	19/2020 OPOSED UDGET
REVEN	<u>UE</u>						
6943	Registration Fees	\$	131,402	\$	159,900	\$	151,700
7000	Subsidies		17,725		21,712		20,850
6510	Interest Earned		250		325		330
	Total Revenue		149,377		181,937		172,880
EXPEN	<u>SES</u>						
-100	Salary		71,274		90,150		83,180
-200	Benefits		22,169		29,437		28,250
-400	Purchased Property Services		1,351		2,000		3,000
-500	Other Purchased Services		29,085		27,650		27,550
-600	Supplies		11,924		27,000		24,500
-700	Equipment		-		2,500		3,000
-800	Other	-	3,269		3,200		3,400
	Total Expenses		139,073		181,937		172,880
	Revenue in excess of expenditures	\$	10,304	\$	(0)	\$	(0)
PROJEC	CTED FUND BALANCE						
	Beginning Fund Balance			(07/01/2018	\$	220,223
	Estimated revenue in excess of expenditures 20	18/19)				10,304
	Ending Fund Balance			(06/30/2019		230,527
	Estimated revenue in excess of expenditures 20	19/20	1				(0)
	Ending Fund Balance			(06/30/2020	\$	230,527

PRODUCTION FUND

PROPOSED BUDGET 2019/2020

	ESTIMATE 2018/2019		APPROVED BUDGET 2018/2019		PR	019/2020 OPOSED UDGET
REVENUE						
Aspirations Student Built Modular House All Other Programs PA Subsidies Interest Earned	\$	28,648 - 131,782 1,553 215	\$	27,100 108,000 153,733 1,748 175	\$	28,000 130,000 137,515 383 225
Total Revenue		162,198		290,756		296,123
<u>EXPENSES</u>						
-100 Salaries & Wages -200 Benefits -400 Purchases Property Services		9,670 2,707		10,500 3,648		10,500 3,718
-400 Fulchases Floperty Services -500 Other Purchased Services -600 Supplies -700 Equipment		14,666 132,065		15,200 251,408 10,000		12,975 258,930 10,000
Total Expenses		159,108		290,756		296,123
Revenue in excess of expenditures	\$	3,091	\$	-	\$	
PROJECTED FUND BALANCE Beginning Fund Balance				07/01/2018	\$	199,819
Estimated excess expenditure over revenue for 2018,	/19					3,091
Ending Fund Balance				06/30/2019		202,910
Estimated excess revenue over expenditure for 2019,	/20					
Ending Fund Balance				06/30/2020	\$	202,910

Li'l Bucks Preschool Partners in Learning

Proposed Budget 2019/2020

		ESTIMATE 2018/2019	APPROVED BUDGET 2018/2019	2019/2020 PROPOSED BUDGET
REVENU	$\overline{ m JE}$	 		
6999	Tuition & Fees	199,863	198,962	222,497
7000	Grants	0	7,700	0
7000	Subsidies	25,612	24,696	27,174
	Total Revenue	225,476	231,358	249,671
EXPENS	<u>ES</u>			
100	Wages	129,576	127,684	137,601
200	Benefits	84,887	84,672	91,351
300	Professional Services	23	850	400
400	Purchased Property Services	1,895	2,300	2,300
500	Other Purchased Services	432	850	1,935
600	Supplies	7,066	12,057	9,850
700	Equipment	9,163	0	3,000
800	Other	1,296	2,945	3,235
	Total Expenses	234,337	231,358	249,671
	Net Income (Loss)	\$ (8,861)	\$ 0	\$ (0)
<u>Proje</u>	cted Net Position			
	Net Position		07/01/2018	\$ 55,399
	Net Income (Loss) for 2018/2019			(8,861)
	Net Position		06/30/2019	46,538
	Net Income (Loss) for 2019/2020			(0)
	Net Position		06/30/2020	\$ 46,537

STUDENT ACTIVITY FUNDS

PROPOSED BUDGET 2019/2020

	ESTIMATE 2018/2019		APPROVED BUDGET 2018/2019		PR	19/2020 OPOSED UDGET
REVENUE						
Student Activity Fees Fundraisers Other	\$	19,140 2,171 125	\$	18,175 10,957 125	\$	20,891 11,705 150
Total Revenue	\$	21,436	\$	29,257	\$	32,746
<u>EXPENSES</u>						
-500 Student Activities & Events -600 Supplies -800 Other Objects	\$	3,480 10,676 6,871	\$	12,185 11,745 5,327	\$	14,800 11,170 6,776
Total Expenses	\$	21,027	\$	29,257	\$	32,746
	\$	409	\$	-	\$	